

To: Mayur Vashee. - R.I.B.A., M.R.I.C.S, F.A.S.I., F.C.I.O.B

ARC 3 Chartered ARCHITECTS & Chartered SURVEYORS

S.E. London Office

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West Wickham
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BR4 0PX
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663-665 Garratt Lane
Wandsworth
London
SW17 0PD
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Fax: 020 8 879 7000

Website: www.arc3-architects.co.uk

Dear Sir or Madam

Re: APPOINTMENT of ARC 3 ARCHITECTS & SURVEYORS

Property (Site) Address: _____

I/we by this letter appoint you to act as my/our Architects for the initial visit to the property where I/we require some initial advice. (Duration of visit 15 to 60 minutes)

I agree to your Professional fee and attach payment. (tick relevant box)

£ 210.00p = (£175 + VAT) <small>Weekend Charge £330.00p = £275 + VAT</small>	-	South of River – London – Pre–Purchase Verbal Appraisal. <small>or Structural Cracks verbal appraisal or Damp Inspection providing the client with a verbal appraisal.</small>
£ 330.00p = (£275 + VAT) <small>Weekend Charge £450.00p = £375 + VAT</small>	-	North of River – London – Pre–Purchase Verbal Appraisal. <small>or Structural Cracks verbal appraisal or Damp Inspection providing the client with a verbal appraisal.</small>
£ 90.00p = (£75 + VAT) <small>Weekend Charge £210.00p = £175 + VAT</small>	-	Private Residence. <small>Wandsworth – Croydon – Bromley – Sutton – Merton– Lewisham– Southwark– Lambeth</small>
£120.00p = (£100 + VAT) <small>Weekend Charge £240.00p = £200 + VAT</small>	-	Private Residence. South – London Suburbs <small>Kingston – Richmond – Greenwich – Bexley</small>
£180.00p = (£150 + VAT) <small>Weekend Charge £300.00p = £250 + VAT</small>	-	Private Residence. Inner London Suburbs <small>Kensington – Chelsea – Fulham – Brent – Westminster – Barnet – Redbridge – Newham – Hackney</small>
£300.00p = (£250 + VAT) <small>Weekend Charge £402.50p = £350 + VAT</small>	-	Private Residence. North - London Suburbs <small>Harrow – Barnet – Hillingdon – Hounslow – Essex – Hertfordshire – St. Albans - Within 5 miles of M. 25</small>
£120.00p = (£100 + VAT) <small>Weekend Charge £240.00p = £200 + VAT</small>	-	South London, Small Commercial <small>Wandsworth – Croydon – Bromley – Sutton – Merton– Lewisham– Southwark– Lambeth (5 x Flats or under, Restaurants, Shops & Workshops under 3000 sq.ft.)</small>
£180.00p = (£150 + VAT) <small>Weekend Charge £300.00p = £250 + VAT</small>	-	London, Small Commercial – Within M25 <small>Kensington – Chelsea – Fulham – Brent – Westminster – Barnet – Redbridge – Newham – Hackney – Kingston – Richmond – Greenwich – Bexley – Southwark– Lambeth (5 x Flats or under, Restaurants, Shops & Workshops under 3000 sq.ft.)</small>
£230.00p = (£200 + VAT) <small>Weekend Charge £345.00p = £300 + VAT</small>	-	South London, Large Commercial <small>Wandsworth – Croydon – Bromley – Sutton – Merton– Lewisham– Southwark– Lambeth (Residences more than 1, Flats more than x 5, Shops, Commercial Developments, Large Industrial)</small>
£300.00p = (£250 + VAT) <small>Weekend Charge £420.00p = £350 + VAT</small>	-	London, Large Commercial – Within M25 <small>Kensington – Chelsea – Fulham – Brent – Westminster – Barnet – Redbridge – Newham – Hackney – Kingston – Richmond – Greenwich – Bexley – Southwark– Lambeth (Residences more than 1, Flats more than x 5, Shops, Commercial Developments, Large Industrial)</small>

For the initial visit. I will prepare a requirement schedule for discussion. The following issues may be discussed depending on the project intentions or similar matters. In other words this initial verbal appraisal is estimated to be for an hour which could deal with project proposals and so on.

1. Arc 3's opinion on whether the project is feasible.
2. Arc 3's opinion relating to Preliminary Estimated construction costs if relevant, which is subject to Local Authority Approvals and Quantity Surveyors input.
3. Local Authority Fee estimate - Planning and Building Regulations.
4. Issues relating to Party Wall matters and/or CDM regulations.
5. Other Consultants cost estimate. (Structural Engineers and so on)
6. Arc 3's Estimated Programme for the project works.
7. Arc 3 Architects & Surveyors fee proposal will be presented.

If the above 7 items are not applicable, then for any other advice or opinions required by me/us.

Yours sincerely

Signature _____

On behalf of: _____

Name _____

Position/Capacity: _____

Communication Address (if different)

Tel: _____

Mobile: _____

I/We found you via: Friend/Yellow Pages/Shop Window/Previous Client or _____(other)

by Mayur Vashee

12th June 2011

CURRICULUM VITAE.

Personal

Address and Communication

Mayur Vashee (Mukundkumar)

Our Ref: M/CV/01/G

103 Station Road West Wickham Kent BR4 0PX
Tel: 020 8 777 4000 Fax: 020 8 777 4004

Date of Birth - Sex - Religion Marital Status and Citizenship

2nd October 1956 - Male - Hindu
Married with two sons and British

Education

R.I.B.A. – PART –1 :

Architectural

School of Architecture - R.I.B.A. – 66 Portland Place, **London.** - Graduate

R.I.B.A. – PART –2 :

School of Architecture, **University of Bristol** - Postgraduate

R.I.B.A. – PART –3 :

School of Architecture, **University of Westminster** - Professional

Professional Qualifications

R.I.B.A. - 1986

Membership No. 06064634 :

Executive Memberships

Chartered Architect - Corporate Member of the
"Royal Institute of British Architects."

M.R.I.C.S. - 2001

Membership No. 1139676 :

Chartered Surveyor - Corporate Member of the
"Royal Institute of Chartered Surveyors." Business ID. 034042

A.R.B. - 1986

Registration No. 052685A

Registered Member of the
"Architects Registration Board"

F.A.S.I. 1998

Membership No. V88

Fellow of the **"Architects & Surveyors Institute"**

F.C.I.O.B. - 2001

Membership No. :1452276

Fellow of the **"Chartered Institute of Building"**

Justice of Peace – Magistrate 2005

The Lord Chancellor, Lord Falconer of Thornton's **Appointment on behalf of Her Majesty – Queen Elizabeth II.**

London Borough of Bromley 1995

Planning Department
Technical Advisory Panel. MEMBER

Royal Institute of British Architects nominated Member of
The London Borough of Bromley - Planning Department **"Technical Advisory Panel"** of Chartered Architects. **Currently Chairman of TAP.**

London Borough's 1998

Planning & Building Control Department
External Forum Panel. MEMBER

Royal Institute of British Architects - Member of
The London Borough of Bromley, Croydon, Brent, Wandsworth, Sutton, Waltham Forest, –
Planning and Building Regulation Department "Forum Panel" of Local Consultants.

PARTY WALL SURVEYOR 1998

P & T Membership No. 050 -

Member of the **"Pyramus and Thisbe Club"** London & Kent Branch

ARCHITECTS LAW FORUM 1999

Membership No. 308 :

Member of the **"Architects Law Forum"** London Branch

Field Experience

1978 – 1990 :

Professional Career

Architectural Employment (1981– 83 at Bristol University)

1990 – 1996 :

Principal @ **"Mayur Chartered Architects"**

1996 & Continuing :

Principal @ **'Arc 3' Chartered Architects & Chartered Surveyors**

Mission

Create environments not buildings,
which fosters happy stimulating and
enhanced quality of life

Objective

Efficiency is doing the right thing first time
Effectiveness is doing the thing right

